

STATUTE 3.8-HEADS OF SCHOOL

1. In this Statute "Head" means Head of School.
2.
 - (1) In accordance with procedures determined by the Council, the Council may appoint a Head of each School.
 - (2) The Council may require a School to advise on the provisions to be made to permit the Head to perform his or her duties.
3. The period of appointment of a Head shall be determined by resolution of the Council at the time of making the appointment but shall not exceed five years.
4. In addition to any other powers and duties conferred or imposed on a Head by any other Statute or Regulation, the Head-
 - [a] shall be responsible for the implementation in the School of the policies of the School and the University;
 - [b] shall exercise a general superintendence over the educational and administrative business of the School;
 - [c] may require from any member of the staff of the School a statement of the work being done by that member;
 - [d] may obtain from staff of the School any information or assistance the Head requires in order to carry out his or her duties effectively;
 - [e] when appropriate, shall inform the Council or other bodies of School resolutions;
 - [f] shall inform the School of any resolution of the Council or the relevant Board affecting the School and shall provide other information as may be necessary for the performance of the School's functions;
 - [g] shall by reason of the office be a member of all committees of the School ; and
 - [h] shall have access at all times to the books, accounts, and records of the School.
5. If the office of Head of any School is vacant or the Head is absent or unable to act, the Vice-Chancellor may appoint a person to act as Head.
6.
 - (1) The Council may at any time make Regulations, not inconsistent with this Statute, prescribing all matters which by this Statute are required or permitted to be prescribed, or which are necessary or convenient to be prescribed for carrying out or giving effect to this Statute and by later Regulation revoke or amend any such Regulations.
 - (2) Regulations made under this Statute shall be promulgated by being exhibited on the official notice boards of the University and after being so promulgated shall remain so exhibited for at least fourteen days during which time the University is operating.