

STATUTE 2.2-ACADEMIC BOARD

Membership

1. (1) Subject to sub-section 1(2) below, the Academic Board shall consist of 33 members of which 18 will be appointed and 15 will be elected.
- (2) Upon commencement of the Academic Board the Council shall appoint 15 members to the elected positions. Thereafter elections of members of the Academic Board shall be conducted in accordance with Statute 7.1 – Election Procedures.

Responsibilities of the Board

2. (1) The Academic Board will be responsible for academic programs and courses of study in higher education and technical and further education for the purposes of academic oversight of prescribed academic programs and courses of study of higher education and technical and further education, including the provision of advice to the Council on the conduct and content of prescribed academic programs and courses of study of higher education and technical and further education and the awarding of degrees and diplomas, certificates and other awards.
- (2) Subject to the Act, the Academic Board shall be responsible for:
 - (a) creating awareness of and providing leadership in relation to contemporary educational issues;
 - (b) establishing a quality assurance framework for learning, teaching and research;
 - (c) recommending and reporting to the Vice-Chancellor on matters relating to learning, teaching and research;
 - (d) regularly reviewing and evaluating the performance of the Academic Board and reporting outcomes to Council;and
 - (e) providing Council with any requested information.

Presiding

3. At the meetings of the Academic Board, the Chair, or in the absence of the Chair, the Deputy Chair shall preside. In the absence of the Chair and Deputy Chair, a member of the Academic Board elected by members present shall preside.

Procedure of Academic Board

4. (1) A question arising at a meeting of the Academic Board shall be determined by a majority of votes of members present and voting on that question.

- (2) If voting on a question at a meeting of the Academic Board is equal, the person presiding has a casting as well as a deliberate vote.
- (3) A question shall not be decided at a meeting of the Academic Board unless there are present at the meeting at least half the total number of members for the time being holding office plus one.
- (4) The Academic Board must meet at least six times a year.
- (5) The Vice-Chancellor shall nominate a person to act as secretary to the Academic Board.
- (6) The secretary of the Academic Board shall call meetings of the Academic Board at the request of:
 - (a) the Chancellor;
 - (b) the Vice-Chancellor;
 - (c) the Chair;
 - (d) at least eight members of the Academic Board.
- (7) The secretary of the Academic Board shall give at least seven days notice of any meeting in writing delivered to all members of the Academic Board stating the time and place of the meeting and the matters to be dealt with at the meeting.

Resolutions without meetings of the Academic Board

5. (1) If a majority of the members for the time being of the Academic Board sign a document circulated by, or on behalf of, the Chair of the Academic Board containing a statement that those members are in favour of a resolution in terms set out in the document, a resolution in those terms shall be taken to have been passed at a meeting of the Academic Board held on the day on which the document is signed or, if the members do not sign it on the same day, on the day on which the last member to sign signs the document.
- (2) If a resolution is, under sub-section 5(1), taken to have been passed at a meeting of the Academic Board, each member must be advised as soon as practicable and given a copy of the terms of the resolution.
- (3) For the purposes of sub-section 5(1), two or more separate documents containing a statement in identical terms, each of which is signed by one or more members, shall be taken to constitute one document.

Approved methods of communication

6. (1) If not less than two-thirds of the members of the Academic Board for the time being holding office so agree, a meeting of the Academic Board may be held by means of a method of communication, or by

means of a combination of methods of communication, approved by the Chair of the Academic Board for the purposes of that meeting.

- (2) For the purposes of this section 6, a member of the Academic Board who participates in a meeting held as permitted by sub-section 5(1) is present at the meeting even if he or she is not physically present at the same place as another member participating in the meeting.

Committees

7. (1) The Academic Board by resolution, may constitute and appoint such committees as it thinks fit.
- (2) A committee appointed under sub-section 7(1) must report to the Academic Board on its activities at such times and in such manner as the Academic Board directs.

Delegation

8. The Academic Board may delegate by resolution, any of its powers, authorities, duties and functions, other than this power of delegation, to:
 - (a) a School;
 - (b) a Branch;
 - (c) a committee constituted and appointed by the Academic Board;
 - (d) a member of the Academic Board; or
 - (e) a prescribed officer of the University.

Regulations

9. (1) The Council may at any time make Regulations, not inconsistent with this Statute, prescribing all matters which by this Statute are required or permitted to be prescribed, or which are necessary or convenient to be prescribed for carrying out or giving effect to this Statute and by later Regulation revoke or amend any such Regulations.
- (2) Regulations made under this Statute shall be promulgated by being exhibited on the official notice boards of the University and after being so promulgated shall remain so exhibited for at least fourteen days during which time the University is operating.

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