



University Policy

Awarding of the University of Ballarat Medal

1. Purpose

This Policy sets out the conditions for awarding the University of Ballarat Medal (the University Medal) and should be read in conjunction with the University of Ballarat Medal Guidelines (*not yet available*).

2. Scope

This Policy applies to students who have completed the requirements for an undergraduate bachelor's degree, a joint bachelor's degree, or a bachelor's degree with honours at the University of Ballarat.

3. Definitions

Student: Any person enrolled as a student in an undergraduate degree(s) at the University.

Bachelor Degree: Is an undergraduate degree.

Joint Bachelor's Degree: Refers to one undergraduate degree branching across two discipline areas.

Bachelor's Degree with Honours: 4 year program with honours year.

4. Policy Statement

The University of Ballarat recognises and rewards student academic achievement as part of its commitment to providing effective and high quality learning opportunities. The University Medal is normally conferred annually by the University Council in recognition of outstanding academic performance.

4.1. Eligibility

To be eligible for the award, students must have completed the requirements for a bachelor's degree of the University including those who have completed a double bachelor's degree or a bachelor's degree with honours, and must not have previously been awarded the University Medal.

4.2 Selection

The Academic Board has responsibility for managing the nomination and selection process through the University Medal Committee. The Committee shall comprise:

- Chair, Academic Board – Presiding Officer;
- Deputy Vice-Chancellors; and,
- two members of academic/teaching staff appointed by the Academic Board.

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Terms of Reference.

The University Medal Committee shall:-

- a) consider nominations received from the Schools in accordance with the University of Ballarat Medal Guidelines (*not yet available*);
- b) recommend to the Academic Board the recipient(s) of the University Medal for the Board's endorsement and recommendation to the University Council;
- c) recommend to the Academic Board on policy and guidelines relating to the award of the University Medal; and,
- d) provide guidelines to the Schools with respect to the nomination of candidates for the University Medal.

4.3 Presentation

- a) The University Medal is presented by the Chancellor on behalf of the Council at the relevant graduation ceremony.
- b) The award of the University Medal is recorded on the student transcript.
- c) A student may be awarded no more than one University Medal.
- d) On the recommendation of the Academic Board, Council may resolve not to award the University Medal in a particular year or to award more than one University Medal in any one year.

5. Responsibility

The Academic Board is responsible for ensuring the effective implementation of this policy.

6. Legislative Context

- [Statute 5.1 - Academic Awards and Courses.](#)
- [Statute 5.3 – Assessment.](#)
- [Statute 5.6 - Admission to Academic Awards.](#)

7. Associated Documents

- [Awarding of the University of Ballarat Medal Guidelines.](#)
- [University of Ballarat Medal Nomination Form](#)

8. Implementation

The Awarding of the University of Ballarat Policy is to be implemented throughout the University community via:

1. An Announcement Notice under 'Current News' on the 'myUB Gateway' website and on the 'What's New' page on the 'Policies and Procedures @ UB' website to alert the University-wide community of the approved Policy.
2. Information forwarded to all Heads of School.

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