



Conflict of Interest Policy

1. Purpose

To confirm that members of the University community and students of the University must ensure there is no actual or perceived conflict between their personal interests and their University duties and responsibilities.

2. Scope

Consistent with the University value “integrity” the University has a responsibility to ensure that its official activities and the activities of members of the University community conform to acceptable standards of integrity and good administrative conduct. Therefore, this policy applies to all members of the University community and students of the University who may be in a position to influence decisions according to their own interests or personal beliefs.

3. Definitions

Conflict of Interest is assessed in terms of the likelihood that staff members possessing a particular interest could be improperly influenced, or might appear to be improperly influenced, in the performance of their duties.

Members of University community includes full-time, part-time, sessional or casual staff employed by the University, contracted staff, members of the University Council and members of any board, committee or other body established by or constituted under the University Statutes and Regulations.

Student means any person enrolled as a student of the University. This includes full-time, part-time, block-mode or distance education students.

4. Policy Statement

It is the policy of the University that members of the University community avoid ethical, legal, financial or other conflicts of interest, and ensure that their activities and interests do not conflict with their obligations to the University or its welfare.

5. Responsibility

The Vice-Chancellor is responsible for ensuring the effective implementation of this policy.

6. Legislative Context

University of Ballarat Act 1993 (section 16)

Statute 1.3 – Meetings (section 2)

7. Associated Documents

Conflict of Interest Procedure

Warning – Uncontrolled when printed! The current version of this document is kept on the UB website.

Authorised by: Council 1.12.04

Maintained by: Pro-Vice-Chancellor (Governance & External)

Review Date: 01/01/07

Original Issue: [XX/XX/XXXX]

Current Version: 16/08/04

Page 1 of 1
