



2009 Direct Application for Admission form

TAFE

This form is to be used by: *Applicants for TAFE courses not listed in the VTAC Guide*
Applications for TAFE part time study
Current UB students wishing to transfer to another UB TAFE course

1. PERSONAL DETAILS

Family Name		Other Names		
Address		Postcode	Date of Birth	Gender M or F
		Phone: Home: (____) _____ Work: (____) _____		
		Mobile: _____ (if applicable)		

2. COURSE NAME (List in order of your preference)

Please indicate

1st _____ Full-Time Part-Time

2nd _____ Full-Time Part-Time

Please note: Some courses have extra requirements that applicants must complete in addition to this application form.
Please refer to course information prior to completing this application.

3. EDUCATION BACKGROUND

What is your highest school level completed? _____
 (Please attach copies of school reports - if available)

4. ADDITIONAL INFORMATION TO SUPPORT YOUR APPLICATION

What is your proposed career?

What employment area interests you? Please explain.

Describe any work experience you may have undertaken which supports this application.
 (Please attach work experience reports and any other relevant information)

Please complete your name and address below
(do not remove this section, the relevant school will return it to you to acknowledge receipt of your application)

Name: _____
 Address: _____
 _____ P/Code: _____

School Office Use Only
Date of receipt of application
____ / ____ / ____
Received by _____

5. DECLARATION

PRIVACY DECLARATION

The information being sought in this form is collected for the purposes of processing your application. The information will be held by the University of Ballarat and may be accessed and used by people employed or engaged by the University in the delivery of services to you. The information may be used or disclosed to organisations outside the University where permitted by relevant Privacy Legislation. The provision of the information is voluntary, but if this information is not provided, the University may be unable to process your enrolment. You have a right of access to, and correction of, your personal information in accordance with Privacy Legislation and the University's Information Privacy Policy. Please direct any enquiries you may have in relation to this matter to the University's Privacy Officer, telephone (03) 5327 9506.

Applicants Declaration

I declare that all information submitted is correct and complete.

I acknowledge that the provision of incorrect information may result in the withdrawal by the University of Ballarat of any place that may be offered.

Signature: _____

Date: _____

PLEASE RETURN YOUR COMPLETED APPLICATION FORM TO THE RELEVANT STUDENT CENTRE:

If you would like to obtain a comprehensive guide to the courses offered by the University of Ballarat please contact Student Recruitment Services, tel: 1800 811 711.

SMB Campus	Camp Street Campus	Ararat Campus	Horsham Campus	Stawell Campus
Lydiard Street South P O Box 668 Ballarat 3353	Camp Street PO Box 745 Ballarat 3353	Laby Street P O Box 340 Ararat 3377	Baillie Street P O Box 300 Horsham 3402	Sloane Street P O Box 115 Stawell 3380
Tel (03) 5327 8000 Fax (03) 5327 8004	Tel (03) 5327 8600 Fax (03) 5327 8601	Tel (03) 5355 3000 Fax (03) 5352 4616	Tel (03) 5362 2600 Fax (03) 5362 2610	Tel: (03) 5358 7200 Fax: (03) 5358 7250

Students with a Disability or Chronic Medical Condition:

The University provides a range of support services for students with a disability or chronic medical condition. Early contact will help to enable the University to organise appropriate services, prior to the commencement of your course. For information and/or support please contact a Disability Liaison Officer:

SMB Campus
Tel: (03) 5327 8092

Camp Street Campus
Tel: (03) 5327 8092

Horsham, Stawell, Ararat Campuses
Tel: (03) 5327 9757

Admission for Australian Aboriginal and Torres Strait Islander peoples

The University of Ballarat has a genuine commitment to Aboriginal and Torres Strait Islander issues as evidenced by its Statement on Reconciliation, Indigenous Employment Strategy and Aboriginal Education Centre that provides educational, cultural and personal support to Aboriginal and Torres Strait Islander students.

Aboriginal and Torres Strait Islander people who are unable to meet admission requirements are able to seek consideration of their personal circumstances. Applications are considered on an individual basis which may involve an interview. For more information about admissions and/or support on a range of issues please contact the Aboriginal Education Centre on 03 5327 9795.