



# 2012 Application Form for TAFE Courses

This form is to be used by: Potential students wishing to apply to undertake studies in a TAFE course  
 Applicants for TAFE courses not listed in the VTAC Guide  
 Current UB students wishing to enrol in a UB TAFE course

## 1. PERSONAL DETAILS

First Name <input style="width: 95%; height: 20px;" type="text"/>	Middle Names <input style="width: 95%; height: 20px;" type="text"/>
Family/Surname <input style="width: 95%; height: 20px;" type="text"/>	Date of Birth (dd/mm/yyyy) <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 40px; height: 20px;" type="text"/>
Address <input style="width: 98%; height: 20px;" type="text"/>	
City/Suburb <input style="width: 95%; height: 20px;" type="text"/>	State <input style="width: 30px; height: 20px;" type="text"/>
Postcode <input style="width: 60px; height: 20px;" type="text"/>	
Mobile Phone <input style="width: 95%; height: 20px;" type="text"/>	Home Phone <input style="width: 95%; height: 20px;" type="text"/>
Email <input style="width: 98%; height: 20px;" type="text"/>	

## 2. COURSE NAME *(List in order of your preference)*

1st \_\_\_\_\_  
 2nd \_\_\_\_\_

*Please indicate*

Full-Time     Part-Time  
 Full-Time     Part-Time

**Please note:** Some courses have extra requirements which applicants must complete in addition to this application form. Please refer to course information at [www.ballarat.edu.au/programfinder](http://www.ballarat.edu.au/programfinder) prior to completing this application.

## 3. EDUCATION BACKGROUND

a) What is your highest school level completed? \_\_\_\_\_  
*(Please attach copies of school reports - if available)*

b) What is your highest post-secondary school qualification completed? \_\_\_\_\_  
*(Please attach copies of any certificates or awards - if available)*

## 4. ADDITIONAL INFORMATION TO SUPPORT YOUR APPLICATION

What is your proposed career? \_\_\_\_\_

What employment area interests you? Please explain. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

List your employment history or describe any work experience you may have undertaken which supports this application.  
*(Please attach your resume / work experience reports or any other relevant information)*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**5. DECLARATION**

**PRIVACY DECLARATION:** The information being sought in this form is collected for the purposes of processing your application. The information will be held by the University of Ballarat and may be accessed and used by people employed or engaged by the University in the delivery of services to you. The information may be used or disclosed to organisations outside the University where permitted by relevant Privacy Legislation. The provision of the information is voluntary, but if this information is not provided, the University may be unable to process your enrolment. You have a right of access to, and correction of, your personal information in accordance with Privacy Legislation and the University's Information Privacy Policy. Please direct any enquiries you may have in relation to this matter to the University's Privacy Officer, telephone (03) 5327 9506.

**APPLICANTS DECLARATION**

I declare that all information submitted is correct and complete.

I acknowledge that the provision of incorrect information may result in the withdrawal by the University of Ballarat of any place that may be offered.

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**PLEASE RETURN YOUR COMPLETED APPLICATION FORM TO THE RELEVANT STUDENT CENTRE:**

If you would like to obtain a comprehensive guide to the courses and programs offered by the University of Ballarat please contact Student Recruitment on 1800 811 711.

You can also find course information by following this link: [www.ballarat.edu.au/programfinder](http://www.ballarat.edu.au/programfinder)

<p><b>SMB Campus</b> Lydiard Street South P O Box 668 Ballarat 3353 Tel (03) 5327 8000 Fax (03) 5327 8004</p>	<p><b>Camp Street Campus</b> Camp Street PO Box 745 Ballarat 3353 Tel (03) 5327 8600 Fax (03) 5327 8601</p>	<p><b>Ararat Campus</b> Laby Street P O Box 340 Ararat 3377 Tel (03) 5355 3000 Fax (03) 5352 4616</p>	<p><b>Horsham Campus</b> Baillie Street P O Box 300 Horsham 3402 Tel (03) 5362 2600 Fax (03) 5362 2610</p>	<p><b>Stawell Campus</b> Sloane Street P O Box 115 Stawell 3380 Tel: (03) 5358 7200 Fax: (03) 5358 7250</p>
---	---	---	--	---

**STUDENTS WITH A DISABILITY OR CHRONIC MEDICAL CONDITION:**

The University provides a range of support services for students with a disability or chronic medical condition. Early contact will help to enable the University to organise appropriate services, prior to the commencement of your course. For information and/or support please contact a Disability Liaison Officer: SMB Campus Tel: (03) 5327 8092 Camp Street Campus Tel: (03) 5327 8092 Horsham, Stawell, Ararat Campuses Tel: (03) 5327 9757

**ADMISSION FOR AUSTRALIAN ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLES**

The University of Ballarat has a genuine commitment to Aboriginal and Torres Strait Islander issues as evidenced by its Statement on Reconciliation, Indigenous Employment Strategy and Aboriginal Education Centre that provides educational, cultural and personal support to Aboriginal and Torres Strait Islander students. Aboriginal and Torres Strait Islander people who are unable to meet admission requirements are able to seek consideration of their personal circumstances. Applications are considered on an individual basis which may involve an interview. For more information about admissions and/or support on a range of issues please contact the Aboriginal Education Centre on 03 5327 9795.

Please complete your name and address below  
(do not remove this section, the relevant UB School will return it to you to acknowledge receipt of your application)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_ P/Code: \_\_\_\_\_

**SCHOOL OFFICE USE ONLY**  
Date of receipt of application  
\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Received by \_\_\_\_\_